

District English Learners Advisory Committee
DELAC Minutes
October 12, 2018
ERC Boardroom

A. OPENING PROCEDURES

a. Call to Order Bonner Montler called the meeting to order at 9:05 a.m. Bonner welcomed everyone and introductions were made around the room.

b. Review and Approve Agenda Elizabeth Perez motioned to approve the agenda and Kelly Snyder seconded the motion. The ayes approved the agenda.

B. PUBLIC COMMUNICATION No items were presented for public communication.

C. AGENDA ITEMS

a. Approval of June Minutes Bonner reviewed the minutes. Jennifer Mahoney motioned to approve and Marisela Villalva seconded the motion. The ayes motioned to approve the minutes.

b. Roles and DELAC Responsibilities

Bonner Montler described the function of the DELAC committee.

c. Annual and Initial Parent/Notification Letter/ Title III

Bonner Montler showed sample letters and explained the purpose of the annual and initial parent notification letter.

d. Parent/Teacher Conferences

Conferences are between November 9th and 16th. Elizabeth Perez provided information to help with conferences. Elizabeth recommended creating a list of questions before the conference. Inform the school ahead of time if translation is necessary. The website, ColorinColorado.org, has tips available in English and Spanish to use before, during, and after the conference. Parents should see Implementation Plans and English Learner Report Card Addendums at the conference.

e. ELPAC Parent Resources

Bonner Montler showed the committee where to find resources. ELPAC Practice Tests can be accessed online to use at home or in the classroom. On the Department of Education website is the English Learner roadmap.

f. Officer Nomination for President/Vice-President & Secretary

Bonner Montler distributed nomination forms for President, Vice-President, and Secretary.

g. Next Meeting The next meeting will be December 21, 2018 from 9:00 A.M. to 10:30 A.M.

D. ADJOURNMENT The meeting was adjourned at 10:15.